

Message

From: Garber, Kristina [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C4FBFBF6569041F4BD559765E027AA31-KRISTINA GARBER]
Sent: 2/14/2018 7:16:01 PM
To: 'Anderson, Brian' [anderson.brian@epa.gov]; Panger, Melissa [Panger.Melissa@epa.gov]
Subject: plan for preparing for meeting with services

There are a lot of balls in the air on the ESA work. Here's a tentative plan for preparing for the meeting with the services.

Tomorrow:

we brief BEAD and get input on method (9am)
I will revise the slide deck as needed
Team meeting to work on diazinon example involving usage

Monday (Feb 19): holiday

Tuesday (Feb 20):

I will provide a draft slide deck for the meeting with the services. We will need to send the slides through management review.

This will include an example with diazinon

EFED/BEAD team needs to meet to walk through slides for meeting with services

[Brian, could you please set up a meeting? we will probably need 2 hours]

Wednesday (Feb 21): Rick briefing (revised ESA method for steps 1 and 2; provide slide deck that is going to services)

Usage slide deck due to services

Thursday (Feb 22): dry runs for DDs (I think we will need 2 hours)

Happy hour!

Monday (Feb 26): meeting with services

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